

AMERICAN PHILOSOPHICAL SOCIETY

held at Philadelphia
for Promoting Useful Knowledge

104 South Fifth Street
Philadelphia 6, Pa.

Dear Sir:

As requested, we are sending you herewith an application form consisting of three pages in which you can apply for a grant for research, four referee letter forms, and a copy of the General Principles.

Application and referee letters are reproduced by a photographic process. Consequently, both application and referee letters must be type-written on one side of page only with a heavily inked ribbon. When the original form is typed, it is necessary for you to back up the sheet with a piece of carbon paper (carbon side up) in order to make a dark impression. You are requested to pass this information on to your referees. Unless instructions are carefully followed it may not be possible to give prompt consideration to your application.

Copies of complete applications are sent to each member of the Committee on Research in advance of the meeting. For this purpose also an applicant should send eighteen (18) copies of a list of his main publications or at least of his significant publications unless it is possible for him to list them on page 2, after question #8.

Be sure that in connection with #3 on page 1 of the application form you send in a detailed budget as requested.

The enclosed referee letter forms should be sent by you to persons competent to pass judgment upon your project. It is desirable that the referees include some from institutions other than that of the applicant. To this end it will be necessary for you to send to each of these persons a statement of your research, and send this office a copy of this statement. The names of the persons to whom you are sending these forms should be listed under #7 on page 2 of the application form and, in particular, the two blanks on the top of the referee forms should be filled in by you. It is important that you request each of these persons to send this information to this office promptly; otherwise the consideration of your application may be postponed.

The Committee on Research meets five times a year, namely, early in February, April, June, October, and December. An application must be in this office at least six weeks in advance of the meeting at which it is to be considered.

Very truly yours,

George W. Corner

Executive Officer

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GENERAL PRINCIPLES

The American Philosophical Society each year provides small grants for basic research.

Awards are made by the Society's Committee on Research in accordance with the following General Principles:

1. Grants are made for research in all fields of scholarship, including expenses in connection with the collection of material for research.
2. Grants are not made toward the payment of salaries of members of the staff of an educational or scientific institution. Grants may not include institutional overhead. When a grant is made to a member of an institution to assist him in his research or scholarly writing, it is expected that the institution will cooperate in supporting the work.
3. *Grants are not made for:*
 - a. salaries, fellowships, or scholarships; b. the expenses of publication; c. usual or permanent equipment for the institution involved but may be made for special apparatus needed in the proposed research; d. expenses in connection with the preparation of a doctoral dissertation; e. travel to meetings; f. expenses of grantee's family.
4. Support of a long continuing project is not undertaken, except in its initial stage.
5. No recipient of a grant shall thereby become an employee of the Society.

Applications for grants must be typewritten on the forms provided for that purpose and should be mailed to the American Philosophical Society, 104 South Fifth Street, Philadelphia 6, Pennsylvania. Instructions, as explained in the accompanying letter, should be carefully followed with regard to the preparation of typewritten material.

Project, method of procedure, place where the work is to be done, and cooperation of the institution where the research is to be conducted and of other institutions or agencies should be clearly stated.

When the purpose for which a grant was made is completed, a report of the results accomplished, in form intelligible to the general reader, shall be presented for publication in the Society's YEAR Book. Until such a report is made, each year the Society shall be informed of the progress of the work and receive a statement of expenditures of the funds granted.

Any publication of work supported in whole or in part by a grant shall contain a statement that the work was supported by a grant from the particular fund of the American Philosophical Society from which the grant was made, and a copy of such publication shall be sent to the Society.