

AMERICAN PHILOSOPHICAL SOCIETY
held at Philadelphia
for Promoting Useful Knowledge

104 South Fifth Street
Philadelphia 6, Pa.

December 28, 1961

Professor José Ferrater Mora
Department of Philosophy
Bryn Mawr College
Bryn Mawr, Penna.

Dear Professor Mora:

In reply to your letter of December 21, let me say first that the only obligation you have to the American Philosophical Society in connection with your recent grant is to furnish us with a brief report, not longer than ~~two~~ *four* printed pages and preferably less, which will explain to our members the steps you took to carry out your project and to give them an idea of your results. This would be published in the YEAR BOOK. If you will look up the current YEAR BOOK in the library at Bryn Mawr, you will see what these reports are like.

When a grantee prepares his findings for formal publication, the Society is always happy to see the resulting paper and to consider it for publication either in its PROCEEDINGS or TRANSACTIONS. However, there is no obligation to submit such papers to the Society rather than to a professional journal.

We are sending you herewith the instructions which we send to grantees concerning the preparation of such reports. These should complete the information which you need in this matter.

Sincerely yours,

George W. Corner

George W. Corner,
Executive Officer.

C/N/e

3-1-62 .

PREPARATION OF REPORTS ON GRANTS FOR PUBLICATION IN THE
YEAR BOOK OF THE AMERICAN PHILOSOPHICAL SOCIETY

A report to be published in the YEAR BOOK of the Society is required from each grantee. It should be submitted as soon as possible after the completion of the project. To appear in the next YEAR BOOK it must be received before September 1.

The report must not exceed two thousand words; in most cases less will suffice and be more effective. Its purposes are to show members of the Society how the grants are being used, and also to make available information for scholars interested in the grantee's field of research. It should summarize the results of the project supported by the grant and state the part played in the project. Since the YEAR BOOK is read by persons in all fields, highly technical terminology should be avoided. If the work included the collection of material for research the report should list the places visited and the more important material collected, state where the originals are located, and outline plans for the completion of the project.

The report is preferably written in the third person, referring to the author as "the grantee." It must be typewritten in double space, including bibliography and footnotes. Material requiring special type is to be avoided. Illustrations cannot be used.

The report should include (at the end) a list of all articles resulting from the grant. This should include full name or initials of author; year of publication; title of article (capitalize proper names only); name of journal (underline); volume number (in Arabic numerals). In the case of a book the place of publication should be added. For example:

Brown, J. B. 1959. Title of article. Proc. Amer. Philos. Soc.

100 (3): 45-46.

_____ 1960. Title of a book. Philadelphia.

References to publications other than those resulting from the grant should be in the form of footnotes indicated in the text by serial superscript numbers, and arranged as above except that the date should be at the end and titles of books and journals underscored. The names of journals, in both bibliography and footnotes, unless generally recognized in abbreviated form by persons in all fields, should be written in full.

Footnotes, both explanatory and bibliographical, are to be held to a minimum and avoided if possible. Grantees unfamiliar with the style of these reports should examine the current YEAR BOOK which will be found in most university libraries. These reports are not to be considered definitive contributions to scholarly and scientific literature, but rather as useful memoranda for the Society and for other scholars.